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**Northumberland County Council
Health and Wellbeing Board
Work Programme 2018 - 2019**

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UPDATED: March 2019

TERMS OF REFERENCE

- (1) To transform the way health and social care services are commissioned and provided to promote integration, improve the health and wellbeing of the population of Northumberland and reduce health inequalities.
- (2) To set out the strategic vision for health and wellbeing for Northumberland to provide a shared sense of direction for constituent organisations of the board.
- (3) To promote a shared transformational culture and set of key principles, across constituent organisations of the board, to drive positive change.
- (4) To hold the system to account to prioritise early intervention and primary prevention.
- (5) To improve democratic accountability for health and wellbeing decision making.
- (6) To provide a focus for Health and Wellbeing Board partners and total public sector commitment to improving population wellbeing and health outcomes.
- (7) To ensure the engagement of the public in determining needs and service commissioning.
- (8) To undertake regular reviews of the Board's activity to ensure that it is achieving what it is setting out to do.

Statutory functions

- (9) To encourage all health and social care organisations which operate within Northumberland to work together in an integrated manner.
- (10) To provide all appropriate advice, assistance and support to encourage the development of formal partnership arrangements between social care and health services, making use of the powers provided by Section 75 of the NHS Act 2006.

- (11) To oversee the production of the Joint Strategic Needs Assessment (JSNA) for Northumberland, covering all needs which either fall within the responsibilities of health commissioners, but could alternatively be met or significantly affected by local authority functions or vice versa.
- (12) To produce a joint health and wellbeing strategy (JHWS) for Northumberland, on behalf of the Council and Northumberland Clinical Commissioning Group.
- (13) To ensure that Healthwatch Northumberland and the people who live and work in Northumberland are involved in the production of the JSNA and the JHWS.
- (14) To maintain and update Northumberland's Pharmaceutical Needs Assessment.
- (15) To respond to any pharmacy contract consolidation request submitted to NHS England within the statutory timeframe.

Additional functions delegated by Council

- (16) To monitor performance against designated health and wellbeing outcomes as detailed in the Health & Well Being Strategy and to hold partners to account.
- (17) To advise all partners and stakeholders on steps that they could take to reduce health inequalities within Northumberland and between Northumberland and England as a whole
- (18) To promote broader integration and partnership working between the NHS, social care, public health and other local services
- (19) Any other functions that may be delegated by the Council under section 196 (2) of the Health and Social Care Act 2012.

Annual Reports:

- Northumberland Safeguarding Children Board (NSCB) – Annual Report and update on issues identified (Paula Mead) - Oct
- Safeguarding Adults Annual Report and Strategy Refresh (Paula Mead) – Oct
- Public Health Annual Report - April
- Annual Health Protection report (Liz Morgan) - Oct
- Northumbria Healthcare Foundation NHS Trust Annual Priorities Report - May
- Northumberland Cancer Strategy and Action Plan - December /January

2 Yearly Report:

- Pharmaceutical Needs Assessment (Liz Morgan April 2020)

HEALTH AND WELLBEING BOARD – WORK PROGRAMME 2018/19

ISSUE	OFFICER CONTACT
DISCUSSION ITEMS	
11 April 2019 <ul style="list-style-type: none"> ● Public Health Annual Report ● Annual Health Protection Report ● Healthcare Needs Assessment on co-existing mental illness and substance abuse ● SEND Action Plan and area provision update ● LSR update 	Liz Morgan Liz Morgan Louise Gray Sam Barron Debbie Freake
9 May 2019 <ul style="list-style-type: none"> ● Northumbria Healthcare Foundation NHS Trust Annual Priorities Report ● Physical Activity Strategy 	Claire Riley Lee Sprudd (Northumberland Sport)

**Northumberland County Council
Health and Wellbeing Board Monitoring Report 2018-2019**

Ref	Date	Report	Decision	Outcome
1.	10 May 2018	Director of Public Health Annual Report 2017	RESOLVED that:- (a) the content of the DPH Annual report be noted. (b) the Health and Wellbeing Board accepts and supports the recommendations.	No further action, next report due early 2019
2.		Northumberland Joint Health and Wellbeing Strategy 2018-2028	RESOLVED that the draft for wider engagement be approved with any key comments incorporated.	No further action.
3.		Emotional Health and Wellbeing Strategy (EHWBS) and the 18/19 refreshed Local Transformation Plan (LTP)	RESOLVED that the progress of the Emotional Health and Wellbeing Strategy be acknowledged.	No further action at present.
4.	12 July 2018	System Transformation	RESOLVED that:- (a) the report be noted, (b) assurance was given that working with the	Continue to receive regular updates.

		Board Update	community and continued engagement with the community and voluntary sectors was a high priority. (c) to continue to receive regular updates from the System Transformation Board.	
5.		The Northumberland Local Plan – Healthcare Implications	RESOLVED that:- (a) the report and presentation be noted. (b) the board receive six monthly progress updates. (c) a report on the success of the ‘Find Your Place’ campaign be placed on the work programme for consideration at a future board meeting.	No further action required on report, next update in six months. The ‘Find Your Place’ campaign to be presented to members at the October meeting.
6.		Northumbria Healthcare NHS Foundation Trust (NHCFT) 5 Year Strategy Refresh	RESOLVED that the update be received.	No further action required.
7.		CQC Local Systems Review Briefing	RESOLVED that the information be noted.	No further action required.
9.		Delivering a strategy for prevention and population healthcare across – Northumbria Healthcare NHS Foundation Trust	RESOLVED that the report and comments made be noted.	No further action required.
10.	13 September	SEND: A Progress	RESOLVED that the report be received.	No further action required.

	2018	Report on Local Area Developments since the Start of the Academic Year, September 2017		
11.		Evaluating the Leadership Role of Health and Wellbeing Boards as Drivers of Health Improvement and Integrated Care across England – Summary of Research Report	RESOLVED that the conclusions of the research and comments made be noted.	No further action required.
12.		Boots Pharmacy, Bedlington	RESOLVED to ratify the decision to approve the merger.	No further action required.
13.		Replacement of Berwick Leisure Centre and proposed new Berwick Hospital	RESOLVED that the information be noted.	No further action required.
14.	11 October 2018	Realistic Medicine	RESOLVED that the Board welcomed the presentation and offered their support for the campaign.	No further action required.

15.		Find Your Place	RESOLVED that the information be noted.	No further action required.
16.		Winter Planning	RESOLVED that the information be noted.	No further action required.
17.		Empowering Communities project: asset based, community-centered approaches to improving wellbeing and health	RESOLVED that the information be noted and that an update on the project be provided to a future meeting.	No further action required on report, next update scheduled for April 2019.
18.		Alcohol cLeaR Self-Assessment Update	RESOLVED that the information be noted.	No further action required.
19.	15 November 2018	Northumberland Safeguarding Children Board (NSCB) Annual 2017-18	RESOLVED that the report be noted.	No further action required. A report on the new safeguarding arrangements to be scheduled for March 2019.
20.		Northumberland Safeguarding Adults Annual Report – 2017/18	RESOLVED that the report be noted.	No further action required. A report on the new safeguarding arrangements to be scheduled for March 2019.
21.		Emotional Health	RESOLVED that the progress of the EHWBS and refreshed LTP be noted.	No further action required on report, next

		and Wellbeing Strategy (EHWBS) incorporating the refreshed Local Transformation Plan (LTP)		update will be scheduled in due course.
22.		SEND Inspection	RESOLVED that the information be noted.	Update to be given when final decision letter is received.
23.		Rothbury Community Hospital	RESOLVED that the information be noted.	No further action required. Board to be kept informed of action taken.
24.	13 December 2018	Children and Young People's Mental Health Community Service (CYPS) Update	RESOLVED that the (1) progress for the CYPS service waiting times be welcomed; (2) continuation of the improvement plan be approved; and (3) a further update be provided for the Board in six months' time.	Update to be scheduled in six months' time.
25.		Northumberland Cancer Strategy and Action Plan progress report	RESOLVED that (1) the content of the report, including key achievements, priorities and challenges, be noted; and (2) support be expressed for the Northumberland Strategic Cancer Locality Group to continue their implementation of the strategy and action plan	No further action required.
26.		Integrated Care Partnerships and	RESOLVED that (1) the information be noted; and	No further action required on report, next update will be scheduled in due course.

		Systems Presentation	(2) a further update be provided when appropriate.	
27.		Special Educational Needs and Disability (SEND) Inspection	RESOLVED that (1) the information be noted; and (2) quarterly updates be provided for the Board on progress on the action plan.	Updates to be scheduled on a quarterly basis.
28.	17 January 2019	The Northumberland Local Plan - Progress Update	RESOLVED that the contents of report and presentation be noted.	No further action required.
29.		Learning & Recommendations from the Initial Twenty CQC Local System Reviews	RESOLVED that:- (a) the findings, learning and recommendations from the initial twenty CQC LSRs be noted. (b) the role of the Health and Wellbeing Board in further supporting system integration be considered. (c) the local arrangements in preparing for an LSR including use as a framework for system improvement be noted. (d) An update on progress made be brought back to the Health and Wellbeing Board at its April 2019 meeting.	Update to be scheduled for the April 2019 meeting.
30.		Joint Health and Wellbeing Strategy for Northumberland 2018-2020	RESOLVED:- (a) that the changes made to the JHWS following engagement be noted. (b) that the final version of the strategy be agreed. (c) to delegate to the Director of Public Health the task of producing a public facing document.	No further action required.

31.	14 February 2019	The NHS Long Term Plan (LTP)	RESOLVED that:- (a) the contents of report and presentation be noted. (b) quarterly updates on the delivery of the LTP be received by the Health and Wellbeing Board.	Updates to be scheduled on a quarterly basis.
32.		Communications and Engagement Subgroup	RESOLVED that the information be noted.	No further action required.